

Subscription and membership fees

Subscriptions and membership fees are charged on a calendar year basis. You do not need to include payment with your application – we'll calculate your fees on the basis of the number of complete months remaining in the current year from the point where your membership or subscription is accepted, and invoice you pro rata for the appropriate amount.

Membership categories	Annual membership fees for 2012	
Higher education institutions	£700 flat fee plus £1.62 per FTE* for the first 1,000 FTE and £0.39 per FTE above 1,000	
Further education institutions and English language schools**	FTE student numbers <50	£454
	50-149	£566
	150-299	£760
	300-499	£964
	500-799	£1,270
	>799	£1,780
Independent schools	£236	
AASAP members***	£236	
Students' Unions in HEIs	£344	
Students' Unions in FEIs	£204	
Organisations other than educational institutions	£321	
Individual membership****	£120	

All of the above membership fees are exclusive of VAT, which is charged at the standard rate on one third of the amount for UK members.

* Full-time equivalent (FTE) international students, defined as students not normally domiciled in the UK, including EU students

** English language schools, which normally count in Student Weeks, can calculate the FTE equivalent based on 36 student weeks per FTE

*** Members of the Association of American Study Abroad Providers are eligible for a specially negotiated fee.

**** Exceptionally, individual membership may be open to those with an established track record in international education who are not currently employed by an organisation eligible for UKCISA membership, as long as they are not providing advice or counselling to students, whether for a fee or not. Membership benefits are as for other categories, except that the UKCISA Manual is not included in the membership package.

Subscriber or member?

Advice centres may choose to pay a cheaper subscriber rate rather than the full membership rate – this entitles them to the same services, but without voting rights and membership. Agents may not be members of UKCISA, but may become subscribers in order to have access to UKCISA publications and training. The following subscriber categories are available:

Subscriber categories	Annual membership fees for 2012
Voluntary sector advice centres with fewer than 6 employees	£236
Agent subscribers	£321

Conditions of membership

1. Members and subscribers may not use UKCISA's main logo on any printed or electronic publications or displays, and may not make any statements which imply that membership or subscription to UKCISA provides any form of endorsement, accreditation or kitemarking by the Council. Use the "UKCISA Information for international students" logo according to the guidelines.
2. Members and subscribers are expected to comply with the UKCISA Code of Practice, as well as with all relevant statutory requirements. Educational institutions will normally be expected to be on the UK Border Agency's register of Tier 4 sponsors.
3. Admission of members and subscribers is at the discretion of UKCISA. UKCISA's Policy Committee has delegated power from the Board of Trustees to set the membership policy and adjudicate on nonstandard cases.

Contact details

For further information about UKCISA membership, contact

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